ExpertCare
management services
Restoring Lives, Renewing Spirits

EXPENSE REPORT

Please check the appropriate organization:

MORC ☐
Arc of Oakland ☐
Easter Seals ☐
CLS Oakland ☐
MORC Home Care ☐

Provider: Please fill in completely. Keep a copy for yourself. The ExpertCare copy of the mileage log must be received in our office by 8:00am on the Monday following the end of the monthly authorization date, regardless of a holiday. Failure to turn in your mileage log by the deadline will result in delay of pay until the next pay date.

Consumer Name _____ **Starting Date of Service** _____

Provider Name _____ **Ending Date of Service** _____

Date	Mileage	FROM	TO
TOTAL MILES =			

I attest, under the penalty of perjury, I have driven the miles indicated above while working with the noted consumer. The mileage declared above is true, correct and compliant with Federal and State Funds. Signatures are original signatures and are not copied from a previous mileage expense report. Consumers, by signing this mileage expense report you attest that all information is accurate. No whiteout or pre-signed mileage expense reports will be accepted.

_____ _____

Provider Signature & Date **Authorized Consumer Signature & Date**